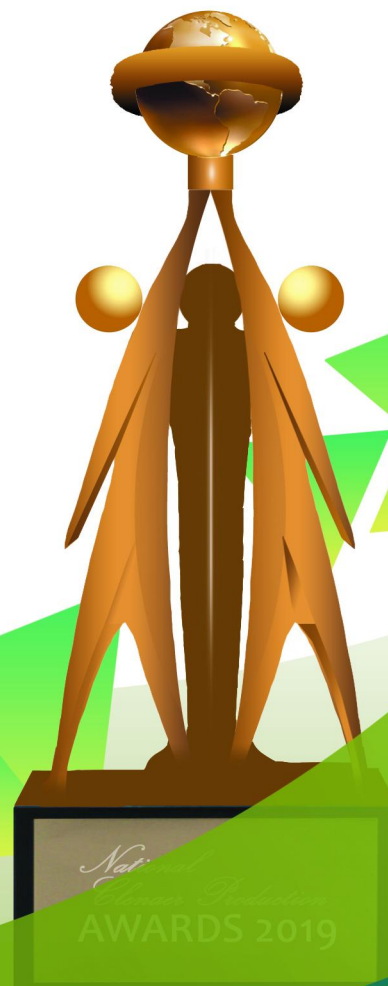


National Cleaner Production AWARDS 2019



“To recognize and appreciate Environmental – Friendly Businesses”

Service Organizations



National Cleaner Production Centre, Sri Lanka.

No. 66/1, Devala Road, Nugegoda, Sri Lanka.

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Application for Cleaner Production Awards 2019

1 General Information**1.1 Establishment Overview**

1.1.1	Name of Organization (Mention the name of organization applying)		
1.1.2	Address	Head Office	
		Factory / Production Facility Applying	
1.1.3	Business Sector		
1.1.4	Telephone		Fax
1.1.5	Email		Website

1.2 Contact Details :

1.2.1	CEO / COO		
	Name		
	Designation		
	Telephone		Mobile
	Email		Fax

1.2.2	Contact Person		
	Name		
	Designation		
	Telephone		Mobile
	Email		Fax

1.2.3	Description of the Organization		
	Type of Registration: (Proprietor / Private Limited / Public company / other....)		
	Registration No.: (If Applicable)		Year of Commencement
	Type of Investment: (Multi National / Joint Venture / Local Enterprise / FDI / Local Agent / License / Franchise / Other)		
	No. of Employees:		No. of hours of operation per day
	Services		
	Brief overview of organization activities (Kindly use extra sheets if necessary)		

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A	Environment Management Organizational Structure, Commitment and Participation in RECP				
A1	General				
A1.1	Does the company possess a list of applicable Environment Regulations?	Yes		Submit copy of list	
		No			
A1.2	Is an EPL mandatory for your organization?	Yes			
		No			
A1.3	If yes, Does the company possess a valid EPL?	Yes		Submit copy	
		No			
A1.4	Has the company had any violations of Environment Regulations?	Yes		Give details	
		No			
	If yes, what steps were taken to correct the situation?	Give details & records of actions taken			
A1.5	Is Scheduled waste licence applicable for your organization?	Yes		No	
A1.6	If yes, Do you have a valid scheduled waste licence?	Yes		No	submit copy

A2	Environment Management Organizational Structure				
A2.1	Does the organization have a RECP/ Environment Policy?	Yes		Submit copy	
		No			
	If yes, has it been communicated to employees?	Yes		No	
A2.2	Is there an officer responsible for Environment related activities?	Yes		Name:	
		No		Designation:	
	If yes, Full time	Part time			
A2.3	Is there an environmental / RECP Committee / Team ?	Yes		Give names and designations*	
		No			

Answer the following questions from A3 section with reference to the activities conducted during 2017- 2019 June

A3	Commitment for RECP and Participation				
A3.1	Highest Educational Qualification of Environmental Officer				
A3.2	Is your Environmental Officer (EO) trained in RECP / SCP / EMS?	Yes			
		No			
A3.3	What is the training received by EO on RECP / SCP / EMS ?				
A3.4	How many of your staff are trained on RECP / SCP / EMS?	As a percentage of total employees (Provide proof)		%	
A3.5	How many guest lectures / demonstrations have been conducted in your organization on RECP / SCP / Environment?				Provide proof
A3.6	How many of your staff have made presentations on RECP / SCP / EMS at local / regional / international symposiums?				Provide proof
A3.7	How many articles / write ups have been done by your staff on RECP / SCP / EMS?				Provide proof
A3.8	Has the organization sponsored any Environment programmes at schools / Community / National level?	Yes		Give detail	
		No			
A3.9	Have you educated employees on Environment using visual aids such as posters, films, videos ?	Yes		Provide proof	
		No			
A3.10	Do you entertain hand drawn posters by employees on environment?	Yes		How many in year?	2017
		No			2018
				Provide proof	2019 (Jan-June)

*Kindly use extra sheets if necessary

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A3 Commitment for RECP and Participation (Cont...)				
A3.11	Do you have any other means of information dissemination to staff?	Yes	<input type="checkbox"/>	Give detail
		No	<input type="checkbox"/>	
A3.12	Are you considering qualifications / training in RECP, SEP, EMS as an added qualification for recruitment?	Yes	<input type="checkbox"/>	Provide proof
		No	<input type="checkbox"/>	
A3.13	Do you have any system in the organization to identify and promote RECP champions among the employees?	Yes	<input type="checkbox"/>	
		No	<input type="checkbox"/>	
If yes, explain briefly				

*Kindly use extra sheets if necessary

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B	System Implementation and Compliance				
B1	Is the organization certified for				
	Environment Management System (ISO 14001)	Yes		No	attach a copy
	Energy Management System (ISO 50001)	Yes		No	attach a copy
	Occupational Health & Safety Management System (OHSAS 18001)	Yes		No	attach a copy
	Quality Management System (ISO 9001)	Yes		No	attach a copy
	GHG Assessment (ISO 14064-1)	Yes		No	attach a copy
B2	Is the company certified for any other management system?	give details			
B3	Have you implemented any system without 3rd party certification?	Yes		No	
B4	Please list out your objectives and planned actions for each management system				attach details
B5	Give the results achieved on the planned actions ?				attach details

B6	Have you had any fatal accidents in your organization?	attach details
B7	Do you have health insurance scheme covering all employees? / Do you conduct health analysis of	attach details
B8	Please give details of Corporate Social Responsibility (CSR) activities carried out by your organization	attach details

B9	Have you won any National or International Awards?	Yes		No	
	Give details				
	Award	Year	Awarded by		

*Kindly use extra sheets if necessary

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C Environment Performance Assessments							
C1	Type of Audit / Assessment (in past 5 years)	Carried out		Year	Report		Name of Consultant / Organization conducted the assessment
C1.1	Comprehensive RECP assessment	Yes			Available		
		No			Not Available		
C1.2	GHG Assessment	Yes			Available		
		No			Not Available		
C1.3	Environmental Risk Assessment	Yes			Available		
		No			Not Available		
C1.4	Walkthrough RECP assessment	Yes			Available		
		No			Not Available		
C1.5	Water Audit	Yes			Available		
		No			Not Available		
C1.6	Material Audit / Chemical Audit	Yes			Available		
		No			Not Available		
C1.7	Energy Audit	Yes			Available		
		No			Not Available		
C1.8	Safety Audit	Yes			Available		
		No			Not Available		

C1.9	Have you undertaken any Productivity / TQM / TPM projects in your organization?*	Yes			Give details for the last 2½ years
		No			
C1.10	Are the manuals/reports available for reference?*	Yes			
		No			

*Kindly use extra sheets if necessary

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D	Proactive Environment Measures (PEM) - RECP,SEP, etc., Implementation and Performance Indicators			
D1	Resource Flow in the Organization			
D1.1	Service Output Inventory (in service units)			
	Service	Output in 2017	Output in 2018	Output in 2019 (Jan-June)

D1.2	Details of Material Flows			
	Consumption of Materials / Products (in metric tons)			
	Material / Product	Output in 2017	Output in 2018	Output in 2019 (Jan-June)

D1.3	Packaging				
D1.3.1	Packaging in Incoming Materials/Products (in metric tons)				
	Type of Packaging	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)	Method of Disposal

D1.3.2	Are you using any packaging materials in delivering your service?			Yes		No	
	Packaging used for Finished Products (in metric tons)						
	Type of Packaging	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)			
	Give a description on your best practices adopted (eg: reducing, changing on packaging, collect back from client)*						

*Kindly use extra sheets if necessary

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D1.4	Details of Water Flows			
D1.4.1	Water for Human Consumption (m ³)			
	Input source	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	National Supply			
	Well / River			
	Contracted			
	Reused			
	Recycled			
	Rain water Harvested			
	Other (Please specify)			

D1.4.2	Water for Other Purposes (Eg: vehicle cleaning, gardening, etc.,) (m ³)				
	Purpose	Source	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)

D1.5	Details of Energy Flows				
D1.5.1	Consumption of Electricity (from National Grid)				
	Parameter	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	Consumption	kWh			
	Max. Demand	kVA			
	Power Factor				
	Supply Voltage	V			
	Tariff Plan				
	(Eg: I-1, I-2, I-3, etc)				

D1.5.2	Consumption of Electricity (from Generator)				
	Parameter	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	Generated	kWh			
	Diesel consumed	litres			
	Running Time	hrs			

D1.5.3	Consumption of Thermal Energy				
	Energy Source	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	Diesel	litres			
	Petrol	litres			
	Furnace oil	litres			
	LP gas	kg			
	Biomass	Mt			
	Other				

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D1.5.4 Consumption from own Renewable Sources					
	Energy Source	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	Micro Hydro Power	kWh			
	Wind Power	kWh			
	Solar Power	kWh/MJ			
	Biomass	Mt			
	Non-degradable Waste				
	Dendro power	kWh/MJ			
	Other (please specify)				

D1.6 Waste Inventory					
	Category	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
D1.6.1	<u>Solid waste / Liquid waste</u> (<u>Eg: food, paper, used oil</u> <u>etc..</u>)				
D1.6.2	<u>Effluent</u>				
D1.6.3	<u>Gaseous Emissions</u>				