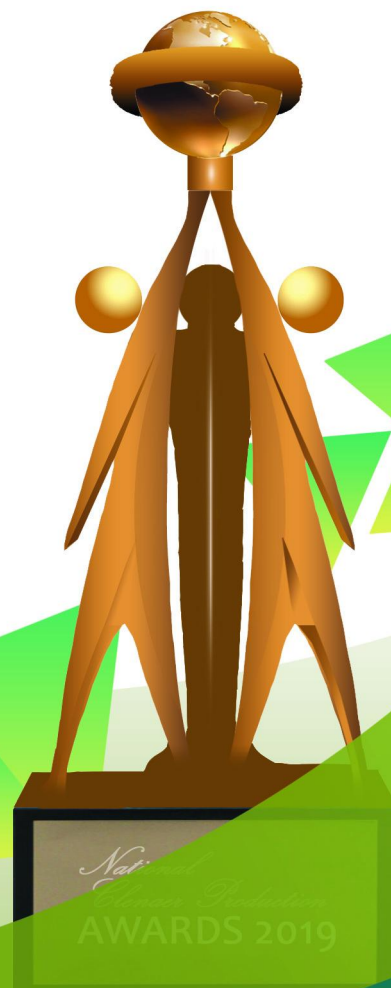


# National Cleaner Production AWARDS 2019



“To recognize and appreciate Environmental – Friendly Businesses”

Manufacturing - Small



National Cleaner Production Centre, Sri Lanka.

No. 66/1, Devala Road, Nugegoda, Sri Lanka.

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## Application for Cleaner Production Awards 2019

**1 General Information****1.1 Establishment Overview**

1.1.1	Name of Organization (Mention the name of organization applying)		
1.1.2	Address	Head Office	
		Factory / Production Facility Applying	
1.1.3	Business / Industrial Sector		
1.1.4	Telephone		Fax
1.1.5	Email		Website

**1.2 Contact Details :**

1.2.1	CEO / COO / MD		
	Name		
	Designation		
	Telephone		Mobile
	Email		Fax

1.2.2	Contact Person		
	Name		
	Designation		
	Telephone		Mobile
	Email		Fax

1.2.3	Description of the Organization		
	Type of Registration: (Proprietor / Private Limited / Public company / other....)		
	Registration No.:		Year of Commencement
	Type of Investment: (Local Enterprise / Local Agent / License / Franchise / Other)		
	No. of Employees:		No. of hours of operation per day
	Products Manufactured		
	Brief overview of organization activities (Kindly use extra sheets if necessary)		

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<b>A</b>	<b>Environment Management Organizational Structure, Commitment and Participation in RECP</b>				
<b>A1</b>	<b>General</b>				
A1.1	Does the company possess a list of applicable Environment Regulations?	Yes		Submit copy of list	
		No			
A1.2	Is an EPL mandatory for your organization?	Yes			
		No			
A1.3	If yes, Does the company possess a valid EPL?	Yes		Submit copy	
		No			
A1.4	Has the company had any violations of Environment Regulations?	Yes		Give details	
		No			
	If yes, what steps were taken to correct the situation?	Give details & records of actions taken			
A1.5	Is Scheduled waste licence applicable for your organization?	Yes		No	
A1.6	If yes, Do you have a valid scheduled waste licence?	Yes		No	submit copy

<b>A2</b>	<b>Environment Management Organizational Structure</b>				
A2.1	Does the organization have a RECP/ Environment Policy?	Yes		Submit copy	
		No			
	If yes, has it been communicated to employees?	Yes		No	
A2.2	Is there an officer responsible for Environment related activities?	Yes		Name:	
		No		Designation:	
	If yes, Full time	Part time			
A2.3	Is there an environmental / RECP Committee / Team ?	Yes		Give names and designations*	
		No			

Answer the following questions from A3 section with reference to the activities conducted during 2017- 2019 June

<b>A3</b>	<b>Commitment for RECP and Participation</b>				
A3.1	Highest Educational Qualification of Environmental Officer				
A3.2	Is your Environmental Officer (EO) trained in RECP / SCP / EMS?	Yes			
		No			
A3.3	What is the training received by EO on RECP / SCP / EMS ?				
A3.4	How many of your staff are trained on RECP / SCP / EMS?	As a percentage of total employees (Provide proof)		%	
A3.5	How many guest lectures / demonstrations have been conducted in your organization on RECP / SCP / Environment?				Provide proof
A3.6	How many of your staff have made presentations on RECP / SCP / EMS at local / regional / international symposiums?				Provide proof
A3.7	How many articles / write ups have been done by your staff on RECP / SCP / EMS?				Provide proof
A3.8	Has the organization sponsored any Environment programmes at schools / Community / National level?	Yes		Give detail	
		No			
A3.9	Have you educated employees on Environment using visual aids such as posters, films, videos ?	Yes		Provide proof	
		No			
A3.10	Do you entertain hand drawn posters by employees on environment?	Yes		How many in year?	2017
		No		Provide proof	2018
					2019 (Jan-June)

\*Kindly use extra sheets if necessary

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A3 Commitment for RECP and Participation (Cont...)				
A3.11	Do you have any other means of information dissemination to staff?	Yes	<input type="checkbox"/>	Give detail
		No	<input type="checkbox"/>	
A3.12	Are you considering qualifications / training in RECP, SCP, EMS during recruitment?	Yes	<input type="checkbox"/>	Provide proof
		No	<input type="checkbox"/>	
A3.13	Do you have any system in the organization to identify and promote RECP champions among the employees?	Yes	<input type="checkbox"/>	
		No	<input type="checkbox"/>	
If yes, explain briefly				
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\*Kindly use extra sheets if necessary

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<b>B</b>		<b>Systems Implementation and Compliance</b>	
B1.1	Are you certified for any other National / International standards? Give a brief description*		
B1.2	Do you comply with any other National / International system / set of requirements / guidelines etc., voluntarily or a mandatory requirement? Give details*		

B1.3	Have you won any National or International Awards?			Yes		No	
	Give details						
	Award	Year	Awarded by				

\*Kindly use extra sheets if necessary

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<b>C Environment Performance Assessments</b>							
<b>C1</b>	<b>Type of Audit / Assessment (in past 5 years)</b>	<b>Carried out</b>		<b>Year</b>	<b>Report</b>		<b>Name of Consultant / Organization conducted the assessment</b>
C1.1	Comprehensive RECP assessment	Yes			Available		
		No			Not Available		
C1.2	GHG Assessment	Yes			Available		
		No			Not Available		
C1.3	Environmental Risk Assessment	Yes			Available		
		No			Not Available		
C1.4	Walkthrough RECP assessment	Yes			Available		
		No			Not Available		
C1.5	Water Audit	Yes			Available		
		No			Not Available		
C1.6	Material Audit / Chemical Audit	Yes			Available		
		No			Not Available		
C1.7	Energy Audit	Yes			Available		
		No			Not Available		
C1.8	Safety Audit	Yes			Available		
		No			Not Available		

C1.9	Have you undertaken any Productivity / TQM / TPM projects in your organization?*	Yes			Give details for the last 5 years
		No			
C1.10	Are the manuals/reports available for reference?*	Yes			
		No			

\*Kindly use extra sheets if necessary

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<b>D</b>	<b>Proactive Environment Measures (PEM) - RECP,SCP, etc., Implementation and Performance Indicators</b>			
<b>D1</b>	<b>Resource Flow in the Organization</b>			
D1.1	Product Output Inventory (in metric tons)			
	Product	Output in 2017	Output in 2018	Output in 2019 (Jan-June)

<b>D1.2</b>	<b>Details of Material Flows</b>			
	Consumption of Materials (in metric tons)			
	Raw Material / Product*	Output in 2017	Output in 2018	Output in 2019 (Jan-June)

<b>D1.3</b>	<b>Packaging</b>				
D1.3.1	Packaging in Incoming Raw Materials (in metric tons)				
	Type of Packaging	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)	Method of Disposal

\*Kindly use extra sheets if necessary

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D1.3.2 Packaging used for Finished Products (in metric tons)					
	Type of Packaging	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)	
Give a description on your best practices adopted (eg: reducing, changing on packaging, collect back from client)*					

D1.4 Details of Water Flows				
D1.4.1 Consumption of Process Water (m <sup>3</sup> )				
	Input source	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	National Supply			
	Well / River			
	Contracted			
	Reused			
	Recycled			
	Rain water Harvested			
	Other (Please specify)			

D1.4.2 Water for Human Consumption (m <sup>3</sup> )				
	Input source	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	National Supply			
	Well / River			
	Contracted			
	Reused			
	Recycled			
	Rain water Harvested			
	Other (Please specify)			

\*Kindly use extra sheets if necessary



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D1.4.3 Water for Other Purposes (Eg: vehicle cleaning, gardening, etc.,) (m <sup>3</sup> )					
	Purpose	Source	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)

D1.4.4 Have you fixed sub water meters to measure water consumption?		Yes		No		
Give details in table below						
Sections / Area	Quantity	Fixing of Sub Meter				
Process water		Yes		No		
Production water		Yes		No		
Floor Cleaning / Machine Cleaning		Yes		No		
Sanitary Purposes		Yes		No		
Welfare (Kitchen / Food Preparation)		Yes		No		
Utilities (Boiler / Air Conditioning, Cooling, etc.,)		Yes		No		
Gardening / Vehicle washing		Yes		No		

D1.5 Details of Energy Flows

D1.5.1 Consumption of Electricity ( from National Grid)

	Parameter	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	Consumption	kWh			
	Max. Demand	kVA			
	Power Factor				
	Supply Voltage	V			
	Tariff Plan				
	(Eg: I-1, I-2, I-3, etc)				

D1.5.2 Consumption of Electricity (from Generator)

	Parameter	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
	Generated	kWh			
	Diesel consumed	litres			
	Running Time	hrs			

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D1.5.3		Fixing of Electricity Sub Meters				
		Have you fixed electricity sub meters?		Yes		No
		List down sections that you have fixed sub meters*				
		Give details in table below				
		Sections / Area	Quantity	Fixing of Sub Meter		
				Yes		No
				Yes		No
				Yes		No
				Yes		No
				Yes		No
				Yes		No
				Yes		No
				Yes		No
D1.5.4		Consumption of Thermal Energy				
		Energy Source	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
		Diesel	litres			
		Petrol	litres			
		Furnace oil	litres			
		LP gas	kg			
		Biomass	Mt			
		Other				
D1.5.5		Consumption from own Renewable Sources				
		Energy Source	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
		Micro Hydro Power	kWh			
		Wind Power	kWh			
		Solar Power	kWh/MJ			
		Biomass	Mt			
		Non-degradable Waste				
		Dendro power	kWh/MJ			
		Other (please specify)				

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D1.6		Waste Inventory			
	Category	Unit	Quantity in 2017	Quantity in 2018	Quantity in 2019 (Jan-June)
D1.6.1	<u>Solid waste / Liquid waste</u> (Eg: food, paper, used oil etc..)				
D1.6.2	<u>Effluent</u>				
D1.6.3	<u>Gaseous Emissions</u>				

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D1.7		Waste Management Methods																							
D1.7.1		Solid Waste																							
Strategy	Units	Quantity 2017									Quantity 2018							Quantity 2019(Jan-Jun)							
		Ignore	Reduce	Given to Municipality	Given to Contractor	Reused	Recovered & Recycled	Treated & Disposed	Given for by products	Ignore	Reduce	Given to Municipality	Given to Contractor	Reused	Recovered & Recycled	Treated & Disposed	Given for by products	Ignore	Reduce	Given to Municipality	Given to Contractor	Reused	Recovered & Recycled	Treated & Disposed	Given for by products
Solid Waste Category																									

D1.7.2		Liquid waste																							
Strategy	Units	Quantity 2017									Quantity 2018							Quantity 2019 (Jan-Jun)							
		Ignore	Reduce	Given to Municipality	Given to Contractor	Reused	Recovered & Recycled	Treated & Disposed	Given for by products	Ignore	Reduce	Given to Municipality	Given to Contractor	Reused	Recovered & Recycled	Treated & Disposed	Given for by products	Ignore	Reduce	Given to Municipality	Given to Contractor	Reused	Recovered & Recycled	Treated & Disposed	Given for by products
Liquid Waste Category																									

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D1.7.3 Gaseous waste		Units	Quantity 2017					Quantity 2018					Quantity 2019 (Jan-Jun)				
Strategy	Gaseous Waste Category		Ignore	Reduce	Reused	Recovered & Recycled	Treated & Disposed	Ignore	Reduce	Reused	Recovered & Recycled	Treated & Disposed	Ignore	Reduce	Reused	Recovered & Recycled	Treated & Disposed

D1.7.4 Hazardous Waste Management						
Type of waste	Unit	Generation			Disposal Mechanism*	
		2017	2018	2019 (J-J)		
Have you taken any steps to eliminate / reduce / substitutes hazardous substances?				Yes		
				No		
If yes, give details (Use separate sheet)						

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<b>D2</b>	<b>Implementation of Proactive Environment Measures (RECP,SCP,etc.) Options</b>			
D2.1	PEM Implemented (Give maximum 10 measures)			
	RECP Option	Resource Savings (Quantity)	Cost Savings	Other Benefits

D2.2	Material Saving after implementing Proactive Environment Measures (Give annual figures)*		
	Raw Material / WIP	Reduction in Quantity	Reduction in Cost

D2.3	Packaging Material Saving after implementing Proactive Environment Measures (Give annual figures)*		
	Packaging Material	Reduction in Quantity	Reduction in Cost

D2.4	Water Saving after implementing Proactive Environment Measures (Give annual figures)*	
	Input Source Wise	Reduction (m <sup>3</sup> )
	Use/application Wise	
	Waste water	

\*Kindly use extra sheets if necessary



D3		Performance Indicators					
D3.1	Have you analysed your GHG emissions?	Vehicle	Yes		No		Attach report summary
		Generator	Yes		No		Attach report summary
		Other	Yes		No		Attach report summary
E		Resource Efficiency and Environment Management Roadmap					
E1		Environment Management Roadmap					
E1.1	Is there a corporate plan / Environment Management Roadmap for the organization?	Yes		No			
E1.2	Is the plan / roadmap a documented? If yes, submit a copy	Yes		No			
E1.3	Is this plan communicated to relevant stakeholders? If yes, briefly explain the implementation status of the plan	Yes		No			

E1.4		Detail out your Environment Management Roadmap for Sustainability covering investment, training and any other planned activities in the short and long term					



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We hereby certify that, the information given in this application are true and accurate. We further declare that we shall accept the decision of the judges as final and conclusive and shall abide by the rules and regulations of the National Cleaner Production Awards Programme.

We have no objection in allowing NRECPC to promote our organization as champions of Cleaner Production in the year 2019.

.....  
Name of CEO

.....  
Date

.....  
Signature of CEO  
(Please affix company rubber stamp)



