

**National Cleaner Production Awards 2026****Guidelines for Applicants****1. Introduction**

The National Cleaner Production Awards (NCPA) 2026 is organized by the National Cleaner Production Centre (NCPC) Sri Lanka in collaboration with the Ministry of Industry and Entrepreneurship Development to recognize organizations demonstrating excellence in Resource Efficient and Cleaner Production (RECP), environmental management, sustainability, circular economy practices and climate action.

The Awards Programme is open to public and private sector organizations registered and operating in Sri Lanka.

2. Categories of Participation

Applications are invited under the following categories:

Manufacturing Organizations

- Large Scale Manufacturing Organizations
- Medium Scale Manufacturing Organizations
- Small Scale Manufacturing Organizations
- Public Sector Manufacturing Organizations

Service Organizations

- Large Scale Service Organizations
- Medium Scale Service Organizations
- Small Scale Service Organizations
- Public Sector Institutions and Other Organizations

The categorization criteria and application processing fees are provided in the table below..

Scale	*Annual turnover	*No. of Employees	Application Processing & Evaluation Fee (Rupees)	
			Charges	With Taxes
Manufacturing Organizations				
Small	15 - 250 Mn	10 - 50	12,500.00	15,130.00
Medium	251 Mn to 750 Mn	51 - 300	22,500.00	27,230.00
Large	751 Mn or above	300 or above	35,000.00	42,360.00
Service Organizations				
Small	15 - 250 Mn	10 - 50	12,500.00	15,130.00
Medium	251 Mn to 750 Mn	51 - 200	22,500.00	27,230.00
Large	751 Mn or above	200 or above	35,000.00	42,360.00
Public (SOEs) and Other Organizations				
Industries	All Scales (No Categorization)		10,000.00	12,100.00
Institutions	All Scales (No Categorization)		5,000.00	6,050.00

**** Whatever is higher**



3. Industry Sectors

Manufacturing Sectors	Service Sectors
• Apparel Industry	• Hotel Sector
• Textile Industry	• Banking & Financial Institutions
• Garment Processing Industry	• Print Media Institutions
• Tea Industry	• Electronic Media Institutions
• Food & Beverage Industry	• Healthcare Sector
• Chemical Industry	• Telecommunication Sector
• Metal Industry	• Supermarkets
• Rubber Industry	• Shopping Malls
• Pharmaceutical & Healthcare Products Industry	• Building Sector
• Ceramic & Porcelain Industry	• Warehousing Sector
• Plastic Industry	• Educational Institutions
• Waste Processing Industry	• Public Institutions
• Printing & Packaging Industry	• Other Service Organizations
• Electronics & Electrical Equipment Industry	
• Cement Industry	
• Public Industries	
• Other Manufacturing Industries	



4. Application Process

Two-Stage Application Process

To simplify participation and improve accessibility, the National Cleaner Production Awards 2026 application process consists of two stages.

Part A – Initial Application

Part A is a simplified application designed to collect:

- Organization profile
- Sustainability and environmental management information

Only Part A is required at the initial application stage.

Applicants must submit:

- One hard copy of Part A
- Proof of payment of the application processing fee
- Copy of Business Registration
- Copy of Valid EPL

Submission Deadline for Part A

15 July 2026 at 3.00 p.m.

Part B – Detailed Technical Submission

Part B includes:

- Resource consumption data
- Environmental performance indicators
- Waste and emissions information
- Quantified RECP achievements
- Performance trends and improvement results
- Supporting calculations and evidence

Submission Deadline for Part B

31 July 2026 at 3.00 p.m.



5. Submission Procedure

Applications can be downloaded from NCPC's website.

www.ncpcsrilanka.org.

The completed Part A application shall be submitted:

By Hand

National Cleaner Production Centre
14A, Nalandarama Road,
Nugegoda,
Sri Lanka

or

By Registered Post

To reach NCPC on or before the deadline.

Additionally, a soft copy shall be emailed to:

ncpawards@ncpcsrilanka.org

Late submissions will not be accepted.

Applicants are advised to obtain an acknowledgement receipt upon submission.

6. Payment of Application Processing Fee

- Before submitting the application, the total application processing and evaluation fee (as applicable according to the sector and scale of the company) should be paid. A copy of the receipt/slip should be attached to the application along with the supporting documents. Payment can be made by cash, by depositing to A/C Number 104010076688 - Hatton National Bank Narahenpita (SWIFT Code: HBLILKLX), online transfer or by cheque drawn in favour of "National Cleaner Production Centre".
- Any organization having several sister organizations/industrial units, situated at different locations and registered as separate legal entities should take part in the awards programme as separate organizations. Each participating organization should submit a separate application to enter the competition programme.
- All questions in the application form should be answered. Incomplete applications will not be considered for evaluation. Extra sheets may be used to provide additional information where necessary.



7. Evaluation Methodology

The evaluation process consists of four stages.

Stage 1 – Eligibility Screening

Part A application will be scrutinized to determine the eligibility of the organization concerned to enter the competition and to mark its state of performance, based on the information provided therein.

Stage 2 – Desktop Evaluation

Part B submissions will be evaluated against the award criteria.

Evaluation areas include:

- Environmental Management Systems
- Compliance and Governance
- Resource Efficient and Cleaner Production
- Environmental Performance
- Circular Economy Practices
- Climate Change Mitigation Initiatives
- Innovation and Continuous Improvement
- Life Cycle Perspective

Stage 3 – On-Site Evaluation

Organizations shortlisted by the desktop evaluation will be visited by a panel of members to verify the information provided.

The organization should co-operate with the panel members to visit the plant and operations during the period from 03rd August to 30th September 2026. The organizations concerned will be kept informed well in advance, at least one week prior to the evaluation visit.

Stage 4 – Final Selection

The selection of winning organizations for the awards will be decided by the final Judging Board comprising of professionals having national level recognition under the chairmanship of Professor Ananda Jayawardena. The panel of judges or a re-evaluating team may visit the organization if required during the period from 28th September 2026 to 9th October 2026 with prior notice. The judges' decision will be final and no queries about their decision will be entertained. The organizations selected for the award will be notified in advance to receive their awards at the Awards Ceremony to be held.



8. Instructions for Applicants

- The organization should provide a responsible senior officer to coordinate with the evaluation team & guide them during the site visit.
- Chief Executive Officer or any other person, with whom the responsibility is entrusted, should be available at the site to be interviewed by evaluators on Future Plans of the company to improve environmental performance.
- **Company should provide transport** for evaluators based on the instructions provided by NCPC.



List of Supportive Documents

1. Copy of registration certificates of organization.
2. Copy of Environmental Policy
3. List of applicable environmental regulations
4. Copy of Environmental Protection License (EPL) (if applicable)
5. Copy of Scheduled Waste License
6. Copies of National and International Certificates belonging to the company (Eg: ISO 14001 EMS, OHSAS 18001, etc.)
7. Copies of certificates of other Awards won by the facility during the last five years (Section B9).
8. Staff Training records on RECP/EMS/EnMS or any other sustainability related training programmes.
9. Copies of Articles/write-ups published by your staff personnel on RECP/EMS during the past 3 1/2 years.
10. Copies of presentations or papers submitted by your staff personnel on RECP/EMS in local/ regional/ international forums during the past 3 1/2 years.
11. Copies of Annual Sustainability Report/GRI Report/National Green Reporting
12. Copy of Payment Receipt / Slip
13. Any other relevant documentary proof that you would like to submit.

Note:

Please attach only copies of above documents and make available originals for inspection during onsite evaluation.